

AUSTECH 2019 FLOOR SPACE ALLOCATION PROCESS (THE BALLOT)

Early bookings maximise your pre-show exposure.

1. The Austech ballot is divided into groups:
1st BALLOT: Exhibitors applying for 144 p/sqm or more
2nd BALLOT: Exhibitors applying for 54 – 143 p/sqm
3rd BALLOT: Exhibitors applying for less than 54 p/sqm
2. To take part in the ballot process, a signed contract and booking form, together with a 10% deposit must be received at AMTIL by Friday 3rd August 2018. Please note that AMTIL accept all major credit cards.
3. Exhibitors from 2017 who fell in to the bottom 25% of each ballot, will be elevated in to a priority draw for the 2019 event.
4. The names of all ballot participants will be placed into groups depending on the stand size required. *(Refer point 1)*. Six draws will then take place including the priority draws.
5. The ballot will be conducted via a supervised draw on Tuesday 7th August, 2018
6. The company names will be recorded in the order that they are drawn out and the companies will be contacted in that order. They will select the stand they require and the master floor plan will then be sent to the next company on the list. Please be sure to complete the preferences section of the booking form to help speed up this process.
7. Exhibitors are encouraged to book stands of an appropriate size for their entire display. Requests for multiple stands for one exhibiting company will be considered, but cannot be guaranteed.
8. Once all companies participating in the ballot have chosen their space the floor plan will be issued to the remainder of the membership and other prospective exhibitors.
9. Bookings will then be taken on a first come, first served basis if there is any remaining space available.
10. Payment terms
 - 10% deposit upon booking/ballot application
 - Part payment of a further 45% of the total floor space cost by 31st January, 2019
 - Balance by 12th April 2019.

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IS NOW!
THE PLACE IS
MELBOURNE!

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